

Shri Vidya Vikas Mandal's

Shri Sant Damaji Mahavidyalaya, Mangalwedha
Dist: Solapur Maharashtra-413305

Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Grants approved for maintenance by college management and College development CDC (Governing Body) to authorized skill workers to maintain Physical facility, electrification, water pump, RO- water purifiers, language lab equipment, Computer lab, internet servers and LAN. Office has maintained a stock register, which systematically records purchases, obsolete stock and material in use. The college ensures optimal allocation and utilization of the available financial resources for maintenance.

Physical facilities:

Maintenance The college has hired professionals for support services and seeks services from outside agencies for the upkeep of college infrastructure. Construction services are outsourced to skill workers. Repairs, electrical fittings, hardware servicing are carried out by outside agencies/professionals for technical assistants. Maintenance and repairing of requirements are forward to Maintenance/Purchase Committee by HODs and in-charge of concern committee. Maintenance of a clean campus, non-teaching staff IV Grade are assigned to various works and duties such as cleaning of classrooms, corridors, Gymkhana, staff room, office, library, College compound etc are done on regular basis. The college has outsourced housekeeping services specially toilets keeps clean.

Knowledge Resource Center: - (Library)

The Library Committee headed by the Principal is constituted to look into the strengthen and efficiency the Library, as per the faculty wise, department wise requirement and list of books is demand application taken from the concerned departments and HOD's are involved in the process. After the getting all HODs demand applications the librarian finalized list of required books is duly approved and signed by the Principal. Suggestion box is installed inside the library to take users feedback. Their continuous feedback helps a lot in introducing innovative ideas regarding library enrichment. Librarian has to ensure return of books, 'no dues' from the library is mandatory for students at the time of semester end examination,

further issues such as weeding out of old titles, schedule of issue/ unreturned of books etc. are chalked out / resolved by the library committee. REX-IT software were installed in library.

Gymkhana: (Sport Complex) (indoor-Outdoor):

The college has constituted Sports Committee, the physical director is in-charge of the gymkhana and equipment's. The committee the committee supervises and hiring repaired ground, courts, indoor and outdoor maintenance and repair works. Also purchase the sport material as per the requirement.

Computers Center (Network Resource Center) The college has constituted IT infrastructure and maintenance committee headed by the Principal this committee and office staff responsible for the maintenance of computers and smooth functioning of the network and internet, LAN, WIFI, facilities in the College. Moreover, this committee look into the matter of College website, up-gradation, event news updating, biometric services, CCTV, updates of hardware and software and other items related to computers.

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Dr.N.P.Pawar
Principal SSDM